

NEW & RETURNING STUDENTS	Annual Tuition	10% Down Payment	12 Month Plan Starts June	11 Month Plan Starts July	10 Month Plan Starts August
Kindergarten	\$14,000	\$1,400	\$1,146	\$1,260	\$1,400
Elementary School Grades 1-5	\$15,600	\$1,560	\$1,277	\$1,404	\$1,560
ES LSP Grades 1-5	\$25,800	\$2,580	\$2,111	\$2,322	\$2,580
Middle School Grades 6-8	\$24,800	\$2,480	\$2,030	\$2,232	\$2,480
MS LSP Grades 6-8	\$24,800	\$2,480	\$2,030	\$2,232	\$2,480

Extended Day Care	EDC Annual Fee	EDC 9 Installments
Before and After School	\$2,871	\$319
After School Only	\$2,178	\$242
Before School Only	\$1,089	\$121
KinderCare (K only - 2 to 3 pm)	\$1,089	\$121
Hourly Drop In Rate	\$11.00 per hour	

Monthly EDC is paid in 9 equal installments (September through May), no reduction will be allowed for months with fewer days. ASCP drop-in charges are for a full hour and are rounded up in the event of a partial hour. There is no discount for a partial hour. NOTE: Children picked up after 6:00 pm will be charged \$2 per minute for late pick-up.

ADDITIONAL FEES					
Application Due with application. Waived for LACP students. Non-refundable.	\$100				
New Student Enrollment Fee Due with enrollment packet. Non-refundable.	\$1,000 Elementary K-5 \$1,200 Middle School 6-8				
Down Payment (K – 8 th) Due March 1 st . Non-refundable.	10% of tuition				
Change Fee Change of program request or re-enroll after opt-out	\$100				
Room Parent Fee	Included in tuition				
Field Trip/Activity Fee	Included in tuition				
Middle School Technology Fee	\$150 per year				
TUITION DISCOUNT OPPORTUNITIES					
Pay In Full – Pay the annual tuition in full by July 1 or at the time of enrollment if approved by Head of Schools.	2% tuition discount				
K-8 Sibling Discount (2 nd child & subsequent) - Divided equally between installments. Pro-rated if enrolled after school begins.	\$1,000				
Bridges Community Church Members (Credit divided equally between installments, conditions apply)	\$1,000				
Referral Credit – Per new student. See referral form for conditions. (Credit divided equally between installments, conditions apply)	\$1,000				
Pastor & Ministry Leader Tuition Discount see referral form for details (Discount divided evenly between installments, conditions apply)	50%				

TUITION & FINANCIAL AGREEMENTS

General Terms and Conditions

- 1. Parents must meet their financial responsibilities promptly in order to maintain teacher salaries and school expenses. Students will not be permitted to attend class if their tuition is more than 30 days delinquent.
- 2. All application, deposit, enrollment, down payment, room parent, field trip, and testing fees are non-refundable.
- 3. Tuition payments must be set up with FACTS for Electronic Fund Transfer (EFT) from your bank account. Tuition is an annual fee. 10% tuition down payment is due in March or at the time of enrollment. Discount is available for full payment at the time of enrollment. Monthly payments plans are an option; the first payment is due June 1st and is not refundable. Family may choose payment day of the month on 1st, 5th, or 10th for any plan. All payments will be collected electronically via FACTS.
- **4.** Miscellaneous Fees FACTS will also be used for charging incidental fees (athletics, after school programs, EDC drop in, special events, etc.). Such fees are in addition to those set forth in the schedule above. These fees are charged as incurred and billed monthly. Payment in full is required on a monthly basis.
- **5.** LACS has the right to dismiss a student from school if tuition is more than 30 days delinquent.
- **6.** A \$30.00 service charge will be assessed for any insufficient or returned payments.
- **7.** A 10% late charge will be assessed by FACTS if the payment is not received by the invoice due date or tuition installment date.
- **8.** A \$100 change fee will be billed in order to accommodate any program change requests.
- **9.** When a student is voluntarily withdrawn from the school for any-reason, tuition must be paid in full for each calendar month that the student was in attendance on the basis of the number of days enrolled. A <u>30 day withdraw notice MUST</u> be given in advance to the registrar. If the parent withdraws the student in the middle of a month, the tuition for that month will not be prorated. If a student then requests to re-enroll in the same year, and a space is available, a \$100 administrative processing fee will be due.
- **10.** Enrollment at LACS is continuous. This means my child will keep returning to LACS each year unless I tell the school in writing otherwise. A 10% Down Payment and Tuition will be automatically billed to your FACTS account for the following year. OPT OUT form must be received prior to February 28 in order to withdraw for the following school year.
- **11.** LACS, at its sole discretion, may change or revise any of the terms of this agreement including the school house, pick-up arrangements, school holidays, fee structure(s), additional fees and charges and cancellation terms.
- **12.** Illnesses and vacations are not deductible from tuition.
- **13.** The sibling tuition discount is applicable to 2nd child or more for K-8th grade only. The annual discount will be removed if the student withdraws before end of school year. Any eligible discount will be prorated if enrolling after school begins.
- **14.** Annual Extended Day Care (EDC) Discount -- As this schedule is based on an annual fee that has been divided into nine equal payments, due September to May, no reduction will be allowed for months with fewer days. Minimum days are included in the annual EDC payment option. Must enroll by September 1st.
- 15. Partial EDC hours -- Any part of an hour will be counted as a full hour for any drop-in EDC use.
- **16.** Before and after school hours -- Students who arrive before 8:10 AM or remain after 3:15 PM (3:30 for Middle School) will be sent to EDC and charged the appropriate fees.
- **17.** EDC Late pick-up fee -- Anyone picking up a student after 6:00 PM will be charged \$ 2.00 for each minute overtime.
- **18.** EDC will not be available on any school holiday or vacation period.

LOS ALTOS CHRISTIAN SCHOOLS DOES NOT PRACTICE DISCRIMINATION with regard to applicants and students on the basis of race, color, sex, or national or ethnic origin.