LOS ALTOS CHRISTIAN SCHOOLS

PRESCHOOL

2019-2020 TUITION RATES & POLICIES

---- Payment Options ----

Two Day Program (Tuesday/Thursday)	Deposit	**Annual**	**Semi-Annual**	**10 Installments**
Morning Only 8:30am-12:00pm	$300	$ 4,870	$2,435	$487
Enrichment 8:30am-3:00pm	$300	$ 6,110	$3,055	$611
Full Day 8:30am-6:00pm	$300	$ 8,340	$4,170	$834
Three Day Program (Monday/ Wednesday/Friday)	Deposit	**Annual**	**Semi-Annual**	**10 Installments**
Morning Only 8:30am-12:00pm	$300	$ 6,460	$3,230	$646
Enrichment 8:30am-3:00pm	$300	$ 8,080	$4,040	$808
Full Day 8:30am-6:00pm	$300	$ 10,490	$5,245	$1,049
Five Day Program (Monday-Friday)	Deposit	**Annual**	**Semi-Annual**	**10 Installments**
Morning Only 8:30am-12:00pm	$300	$ 9,510	$4,755	$951
Enrichment 8:30am-3:00pm	$300	$11,370	$5,685	$1,137
Full Day 8:30am-6:00pm	$300	$14,680	$7,340	$1,468

MISCELLANEOUS FEES	**Amount**
Application Non-Refundable. Due with application.	$ 75
Registration Non-refundable – Due at time of acceptance. Annual.	$ 200
Materials Includes emergency kit and event activities. Non-refundable – Due at time of acceptance. Annual.	$ 175
Schedule Changes Any change of service to your student's current enrollment schedule	$50
MISCELLANEOUS DISCOUNTS	
Bridges Community Church Members (One time credit divided equally between installments, conditions apply)	$1000
LACS/LACP Sibling. Application required. Conditions apply.	$ varies

LACP PRESCHOOL TUITION POLICY 2018-2019

General Terms and Conditions

1. Parents must meet their financial responsibilities promptly in order to maintain teacher salaries and school expenses. Students will not be permitted to attend class if their tuition is more than 30 days delinquent.
2. FACTS Tuition Management: Tuition payments must be set up with FACTS for Electronic Fund Transfer (EFT) from your bank account. Payment plans with FACTS may be made in one of 3 ways: annual (pay in full in June), semi-annual (pay in June and January), or in 10 equal monthly installments. For monthly installments, the first payment is due in June and is non-refundable. Subsequent installments are due September through May. Family may choose payment day of the month on 1st, 5th, or 10th for any plan.
3. Miscellaneous Fees: FACTS will also be used for charging incidental fees (late pick up, lunch, extended care). Such fees are in addition to those set forth in the schedule above. These fees are charged as incurred and billed monthly. Payment in full is required on a monthly basis.
4. A non-refundable tuition deposit equal to $300 is due at time of registration to reserve your child's spot. The deposit will be applied to the final month of tuition if paying in 10 installments or refunded upon completing the school year if paying annual or semi-annual so long as account is in good standing.
5. Any changes to your child's schedule from the original scheduling at the time of enrollment and registration will result in a $50 change of service fee per student, per change. All schedule changes must be accompanied by a signed agreement and requires director approval prior to taking place. As schedule changes may cause staffing changes, please choose your child's program carefully upon enrollment.
6. Advanced written 30 day notice is requested for voluntary withdrawal from Los Altos Christian Preschool. If less than 30 days advanced written notice is given, deposit will be forfeited. Family is responsible for full payment up to the final day of attendance when advanced written notice of withdraw is given. If withdrawal from the school is involuntary, no refund of deposit or tuition will be given. If student re-registers for the same school year after withdrawing, a new registration fee must be paid to enroll.
7. LACS considers enrollment a commitment for the entire school year and bases all budgetary decisions on this assumption. Tuition will not be pro-rated for the month of voluntary withdrawal when less than 30 days written notice is given.
8. All application, testing, registration, and other miscellaneous fees are non-refundable.
9. A 10% late charge will be assessed if the payment is not received by date designated by your FACTS agreement.
10. A $30.00 service charge will be assessed for returned payments.
11. Illnesses, vacations, and other absences are not deductible from tuition.
12. A 10% (of applicable morning tuition rate) sibling discount may apply to families who have children enrolled at both LACS and LACP concurrently. An additional form (available from bookkeeper) is required for the sibling discount to be applied.
13. After program hours – Students who remain after 12:00 pm or 3:00 pm will be charged the drop in fee for either enrichment or extended care and charged the appropriate fees. Please see the parent handbook for more information.
14. Late pick-up – LACP gives a 5 minute grace period for our morning and enrichment programs. Any student picked up after 5 the minute grace period will be charged $1.00 per minute. There is no grace period for the full (extended day) program.
15. School Holidays – Holiday Camps may be available at the discretion of the director for an additional fee.

I agree to abide by the financial policies as outlined above:

Signature: _____

Date: _____

LOS ALTOS CHRISTIAN SCHOOLS DOES NOT PRACTICE DISCRIMINATION on the basis of gender, race, color, religion, or national or ethnic origin in the administration of its educational or enrollment policies.